



Neighborhood Reinvestment Corporation



Native American Community Development Training Program

NeighborWorks® Training Institute
February 7-11, 2005
Denver, Colorado
Hyatt Regency Denver

Don't miss this learning opportunity!
Training courses are specifically
tailored to the professional needs
of Native American community
development practitioners and others
working to serve Indian Country.

Sponsored by:



*Scholarships available for tuition,
travel and shared lodging!*



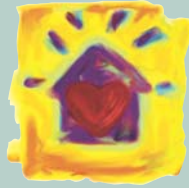
WELLS FARGO
HOUSING
FOUNDATION

NeighborWorks®
Training
Institute



The NeighborWorks® Training Institute

thanks Wells Fargo Home Mortgage for providing a generous grant through its Wells Fargo Housing Foundation that makes the Native American Community Development Training Program possible. We are also grateful to our other distinguished partners. Their contributions allow us to provide the highest quality community development training to an increasing number of community-based organizations.



WELLS FARGO
HOUSING
FOUNDATION

The generous grant provided by the Wells Fargo Housing Foundation has allowed Neighborhood Reinvestment Corporation to develop the courses, hire faculty, provide full scholarships, and offer follow-up technical assistance for the Native American Community Development Training Program.



Join your colleagues and experience the best community development education available!

**The five-day Native American
Community Development
Training Program is offered at
the NeighborWorks® Training
Institute in Denver, CO,
February 7-11, 2005.**

Who should attend?

- ▶ Tribal leaders
- ▶ Native nonprofit staff members working in the community development field, including the areas of housing, homeownership and economic development
- ▶ Tribal government officials
- ▶ Tribal designated housing entities
- ▶ Tribal enterprises
- ▶ Nonprofit developers working in Native communities
- ▶ Private sector partners doing business in Native communities
- ▶ Government officials whose work focuses on Native American community development

Highlights

- ▶ Five days of learning and education taught by a faculty of seasoned practitioners with extensive experience working in Native American community development:
 - Native American Homebuyer Education Methods: Training the Trainer – 5-day course
 - Two 2-day courses and one 1-day course in community development
- ▶ Scholarship funds will pay for tuition, travel and shared lodging
- ▶ A special welcome reception for participants attending the Native American Community Development Training Program
- ▶ Opportunity to acquire a Certificate of Professional Recognition in Native Homebuyer Education
- ▶ Helpful “how to” ideas and fresh solutions
- ▶ Great opportunity to network with practitioners and leaders serving Indian Country
- ▶ Six hours of follow-up technical assistance and counseling for all participants completing the coursework



**Full
Scholarships
Available!**

**If you are interested in the
program but do not plan to
submit the scholarship
registration form right away,
please e-mail your interest to us at
NatAmerTrng@chpinternational.com
or call us toll free at
(877) 398-6245.**

Training Courses

Participants can select either of two options:

Option I:

**Native Homebuyer Education
Methods: Training the Trainer**
(5 days)

Option II:

**Leveraging Resources for
Housing and Other
Development Projects in Native
Communities**
(2 days)

**Developing and Implementing
a Financial Education Program
in Indian Country**
(1 day)

**Building the Organizational
Capacity of Native Nonprofits**
(2 days)

**Full
Scholarships
Available!**



Option I

If you choose Option I, you should plan to attend the full five days of this course.

Course No. NA210:

**Native Homebuyer Education
Methods: Training the Trainer**

Monday–Friday (5-days)

Faculty: *Cielo Gibson and Roberta Drake*

Learn how to deliver a comprehensive homebuyer education program based on the curriculum that the National Congress of American Indians, Neighborhood Reinvestment's National Campaign for Home Ownership, and their partners designed to help educate prospective Native homebuyers about how to become satisfied homeowners. Learn to use the best materials and methods to train homebuyers to build, buy or renovate a home on Indian land, get a mortgage loan, improve their budget and credit profiles, and maintain their home and finances after purchase. Participants interested in obtaining a Certificate of Professional Recognition in Homebuyer Education must take an exam upon completion of the course.

This course was developed with contributions from:

- ▶ Wells Fargo Housing Foundation
- ▶ National Congress of American Indians
- ▶ National American Indian Housing Council
- ▶ Fannie Mae Foundation
- ▶ The Enterprise Foundation
- ▶ Ford Foundation
- ▶ Green Point Community Development Corporation
- ▶ U.S. Department of Housing and Urban Development
- ▶ Chase Manhattan Mortgage Corporation
- ▶ Housing Assistance Council
- ▶ Neighborhood Reinvestment Corporation
- ▶ Washington Mutual
- ▶ PMI Mortgage Insurance Co.

Option II

Scholarship recipients who choose Option II are required to take three courses as outlined under this option. You are encouraged to take all three Native American-specific courses listed. However, if you strongly believe that another course offered at the NeighborWorks® Training Institute (www.nw.org/training) better serves your learning needs, you may substitute **one** course in place of a third Native American-specific course. All courses are sponsored by the Wells Fargo Housing Foundation.

Course No. NA130:

Leveraging Resources for Housing and Other Development Projects in Native Communities

Monday–Tuesday (2 days)

Faculty: *Rural Community Assistance Corporation*

This “how to” course is designed to empower community developers to obtain financing to make projects happen on tribal lands. It will focus on teaching participants how to leverage existing resources in ways that enable them to bring in the remaining necessary dollars to make dream projects become a reality. Students will learn how to blend public and private resources, as well as how to layer financing to fill gaps. Participants will also learn how to identify and use nontraditional resources, such as in-kind donations and pro bono services, to satisfy grant and lending requirements. This course will be taught by practitioners with extensive experience in structuring community development deals in Native American communities.

Course No. NA140:

Developing and Implementing a Financial Education Program in Indian Country

Wednesday (1 day)

Faculty: *Barbara Roloff and Vickie Oldman*

This course is designed for participants who are interested in beginning, or are already implementing, a financial education program targeting Native communities. The course will begin by establishing the importance of financial education in Indian Country, and then quickly progress into the specifics of how to develop and run a program. Students will learn about the variety of financial literacy curriculum options available, how to target an audience, define measurable outcomes, identify resources and partners, and offer ongoing education programs, such as postpurchase homebuyer education or credit counseling. Learn from dynamic instructors with extensive experience in Native American financial education training. This course is not a train-the-trainer course.

Course No. NA150:

Building the Organizational Capacity of Native Nonprofits

Thursday–Friday (2 days)

Faculty: *Leslie Newman and Pinky Clifford*

A survey of organizational capacity building, this course will help participants gain an understanding of the components of healthy nonprofit organizations operating in Native communities. Participants will explore the importance of board development, strategic planning, program management, building staff capacity, developing partnerships, resource development and management, and sound financial management. Taught by seasoned instructors with direct experience managing successful Native American nonprofits, this course will emphasize the benefits of organizational strength and the heavy costs suffered by weak nonprofits.

Training-At-A-Glance

	Monday - Tuesday February 7-8	Wednesday February 9	Thursday - Friday February 10-11
Option I	Native Homebuyer Education Methods: Training the Trainer (5 days)		
Option II	Leveraging Resources for Housing and Other Development Projects in Native Communities	Developing and Implementing a Financial Education Program in Indian Country	Building the Organizational Capacity of Native Nonprofits

Don't miss the Native American Welcome Reception on Monday evening!

Native American Community Development Training Program

Scholarship and Registration Information

Scholarships

Wells Fargo Housing Foundation is making scholarship funds available to eligible participants to attend this training, to be held at the NeighborWorks® Training Institute in Denver, February 7-11, 2005. Scholarship recipients will receive tuition, travel and shared lodging for the five-day Native American Community Development Training Program.

Applicants not selected to receive a scholarship will be offered an opportunity to register and attend the NeighborWorks® Training Institute, **only** if space is available in these courses or other selected courses, at the tuition rate of \$175 per day. *(Federal government officials are not eligible for a scholarship, but may attend this training, if space is available, and pay the tuition rate of \$175 per day. Call (800) 438-5547 to inquire about registration.)*

How to Apply

Please complete the scholarship registration form along with a one-page essay describing (a) the mission of your organization; (b) how the training will increase your effectiveness in improving housing, economic development or community revitalization in Indian Country; and (c) your organization's inability to pay for your attendance.

Mail or fax your scholarship registration form and essay to:
Mae Heins
Scholarship and Registration Office
CHP International, Inc.
1040 North Blvd. Suite 220
Oak Park, IL 60301
Fax: (708) 848-3191

You will receive a postcard acknowledging the receipt of your application.

The completed scholarship registration form and essay must be received by November 15, 2004. All applicants will receive written notification of the status of their application by December 2, 2004.

Registration

Review and select the courses you wish to take and indicate your first and second choice on the scholarship registration form.

Option I: Those who choose Option I should plan to attend the five full days of training for the Native Homebuyer Education course.

Option II: Scholarship recipients who choose Option II are required to take three courses as outlined under this option. You are encouraged to take all three Native American-specific courses listed under Option II. However, if you strongly believe that another course offered at the NeighborWorks® Training Institute (www.nw.org/training) better serves your learning needs, you may substitute **one** course in place of a third Native American-specific course.

To receive a brochure of the available courses at the NeighborWorks® Training Institute, call (800) 438-5547, or log on to www.nw.org/training to download the information.

Complete the scholarship registration form, attach your essay and send it to the address on the form.

Incomplete applications will not be considered. All individuals selected to receive a scholarship will automatically be enrolled to attend the Native American Community Development Training Program and will receive a packet of information regarding travel and lodging arrangements and more details on the five-day training agenda.

If you are interested in the program but do not plan to submit the scholarship registration form right away, please e-mail your interest to us at NatAmerTrng@chpinternational.com or call us toll free at (877) 398-6245.

Attendance and Certificate Policy

Courses start promptly at 8:30 a.m. and conclude at 4 p.m. Certificates of completion are awarded only to participants who complete the entire course.

Professional Certificates and Continuing Education Units

You can earn a Certificate of Professional Recognition in Homebuyer Education. Continuing education units for all courses are available upon request. For more information, please contact the NeighborWorks® Training Institute, 1325 G Street, NW, Suite 800, Washington, DC 20005, (800) 438-5547, (202) 220-2454 or nii@nw.org

Accommodations

The Native American Community Development Training Program is part of the NeighborWorks® Training Institute and takes place at the Hyatt Regency Denver, 1750 Welton Street, Denver, CO, (303) 295-1234.

Shared room accommodations are included as part of the scholarship award for all recipients.

Special Needs

If you have special needs addressed by the Americans with Disabilities Act, please notify the Training Institute at least one month before the Institute.

Questions?

We would be happy to answer your questions. Please call our Scholarship and Registration Office at CHP International, Inc. toll free at (877) 398-6245 or e-mail: NatAmerTrng@chpinternational.com.

Cancellation Policy

You must provide notice of cancellation at least three weeks (January 17, 2005) prior to the event to receive a tuition refund, if applicable. If a cancellation notice is received less than five business days prior to the event, or if you do not complete your coursework, no refund or credit voucher will be issued. NeighborWorks® Training Institute reserves the right to cancel any course at any time. If your course is canceled, you may choose another course or request a tuition refund, if applicable. Other than refunding your tuition in the event that the course you chose is canceled, Neighborhood Reinvestment is not liable for any other damages, including, without limitation, any obligation to provide a refund for travel and/or lodging costs associated with attending any NeighborWorks® Training Institute or other direct, indirect or consequential damages.

Native American Community Development Training Program Scholarship Registration Form

February 7-11, 2005 – Denver, Colorado – Hyatt Regency Denver

Please type or print clearly

Mr./Ms.		Title
Organization		
Address		
City	State	Zip Code
Phone (day)	Fax	E-mail address

Check here if you do NOT wish to receive e-mail from us regarding Training Institute events and programs.

Participant Profile/Course Selection

Which of the following best describes your organization?

- | | |
|---|--|
| <input type="checkbox"/> federal/state/local government | <input type="checkbox"/> Native nonprofit |
| <input type="checkbox"/> financial institution | <input type="checkbox"/> Non-Native nonprofit |
| <input type="checkbox"/> for profit organization | <input type="checkbox"/> tribal-designated housing entity (TDHE) |
| <input type="checkbox"/> Native CDFI | <input type="checkbox"/> tribal government |
| <input type="checkbox"/> Native community-based developer | <input type="checkbox"/> other _____ |

Which of the following best describes your position?

- | | |
|--|---|
| <input type="checkbox"/> board chair | <input type="checkbox"/> board member |
| <input type="checkbox"/> economic development staff | <input type="checkbox"/> nonprofit organization manager |
| <input type="checkbox"/> homebuyer education counselor | <input type="checkbox"/> tribal enterprise staff |
| <input type="checkbox"/> housing development staff | <input type="checkbox"/> tribal leader |
| <input type="checkbox"/> loan officer | |
| <input type="checkbox"/> other _____ | |

How long have you been in your current position?

- less than 1 year 1-2 years 3-4 years 5 or more years

Courses Requested:

Option I: If you choose Option I, you should plan to attend the five days of training for the Native Homebuyer Education course.

Option II: Scholarship recipients who choose Option II are required to take three courses as outlined under this option. You are encouraged to take all three Native American-specific courses listed under Option II. However, if you strongly believe that another course being offered at the NeighborWorks® Training Institute (www.nw.org/training) better serves your learning needs, you may substitute **one** course in place of a third Native American-specific course.

Please indicate your first and second choices.

If you chose Option II, specify the three courses you would like to take (use course letters and numbers). Remember, two of the three courses must be part of Option II in the Native American Community Development Training Program.

First Choice Mon., Tues. Wed. Thu., Fri.

Option I Native Homebuyer Education Methods

Option II _____

Second Choice Mon., Tues. Wed. Thu., Fri.

Option I Native Homebuyer Education Methods

Option II _____

Accommodation and Lodging Information

- Check if you have special needs addressed by the Americans with Disabilities Act. Please specify: _____

Please plan to arrive the day before your first class begins and leave the day your last class ends.

Arrival date _____ Departure date _____

I am: female male

Preferred roommate's name _____
(not guaranteed)

- Smoking room requested No hotel room requested
- Upgrade to single room requested
@ \$56.00 per night x _____ nights = \$ _____
(Check this last box only if you want a private room.
A scholarship provides for a shared room.)

Please attach to this form your one-page essay describing (a) the mission of your organization; (b) how the training will increase your effectiveness in improving housing, economic development or community revitalization in Indian Country; and (c) your organization's inability to pay for your attendance.

Mail or fax this form and your one-page essay to: Mae Heins
Scholarship and Registration Office
CHP International, Inc.
1040 North Blvd., Suite 220
Oak Park, IL 60301
Fax: (708) 848-3191

Questions? Please contact our Registration and Scholarship Office at CHP International, Inc. toll free at (877) 398-6245; e-mail: NatAmerTrng@chpinternational.com

If I am not selected to receive a scholarship, I am still interested in registering for other courses available at the NeighborWorks® Training Institute. yes no

If yes, we will contact you and provide information about registration.

Neighborhood Reinvestment Corporation shares the name of recipients of scholarships (the name of the recipient's organization, the organization's address, e-mail address, telephone number and fax number) with Wells Fargo who has funded the scholarship. By completing an application for a scholarship, you are granting us permission to share that information with Wells Fargo, if you are selected.



Native American Community Development Training Program

Presented by the
**Neighborhood
Reinvestment
Corporation**

and sponsored by the
**WELLS FARGO
HOUSING FOUNDATION**
on behalf of
**WELLS FARGO
HOME MORTGAGE, INC.**

February 7-11, 2005

Denver, Colorado
Hyatt Regency Denver

**Scholarship
Registration
Deadline:
November 15, 2004**



First Class
Postage
P A I D
Washington, DC
Permit No. 3685

Neighborhood Reinvestment Corporation Training Division

1325 G Street, NW Suite 800
Washington, D.C. 20005
(800) 438-5547 or (202) 220-2454
(202) 376-2168 fax
E-mail: nri@nw.org
www.nw.org/training



Building on more than 25 years of experience, the Neighborhood Reinvestment Corporation works with residents, government and business leaders to develop strong partnerships that revitalize America's urban and rural communities and make housing affordable. These partnership organizations, comprising the NeighborWorks® network, are active in more 2,500 communities.

