

Providence Community Housing
Vice-President of Neighborhood Revitalization
Job Description

Function:

- The Vice-President of Neighborhood Revitalization is responsible for management of the revitalization of neighborhoods identified as target areas for Providence Community Housing. The Vice-President of Neighborhood Revitalization reports to the Chief Operating Officer.

Know/How:

- The position requires the ability to lead and motivate staff in the revitalization of neighborhoods.
- This position requires an in-depth knowledge of the revitalization process, including community organizing, community resources, and business and housing development.
- The position requires the ability to function independently and as part of a team, along with the ability to communicate effectively at all levels.

Minimum Qualifications:

- Bachelor's Degree
- Five years experience in community development.
- Strong interpersonal and communication skills

Principal Activities:

- DEVELOPS AND MANAGES the neighborhood revitalization process in identified neighborhoods.
- DEVELOPS AND MANAGES the process for stakeholders input, including residents, business owners, landlords, and church leaders.
- DEVELOPS AND MANAGES implementation plans to address identified needs based on stakeholders' input.
- MANAGES the relationships with stakeholders, community civic and non-profit organizations, the business community and public officials for targeted neighborhoods.
- DEVELOPS funding sources for community revitalization projects.
- COLLABORATES with other agencies and individuals engaged in community revitalizing in the broader community.
- SUPERVISES, TRAINS and EVALUATES community revitalization staff.

Contact Information:

All interested applicants should send their submission to Jim Kelly at:
jkelly@archdiocese-no.org.